

Phase 2

Tool 8: Home Visit Report

Name of the VDC:
Number OF Ward Segment:
District Name: Kapilvastu/Rupandehi

Participant group (Please ✓ Mark):	
Girls	Boys
Mothers	Fathers
Type of Village (Please ✓ Mark):	
Light	Intensive

Date of Home Visit:		
Participant ID:		
Name of participant:		
Household number		
Name of parent(s) or guardian(s):		
Name and relationship of the persons in household participating at time of the visit:		
Purpose of the visit (Please ✓ Mark):		
At Risk for Drop-out (Absence in two consecutive sessions)	Irregular (identified after every quarter)	Any Other reasons (please specify)

<p>If purpose of visit is “absence in two consecutive sessions”, specify reason after discussion with family members during home visit:</p> <ol style="list-style-type: none"> 1. Left village 2. Moved out with family 3. Time constraint 4. Consent/Assent not provided by parent 5. Negative community reaction to the program 6. Distance of the fun center 7. Other (specify): 	<p>Choose an option from the ones provided on the left (please record the associated number and provide comments):</p>
<p>If purpose of visit is “irregular”, specify reason:</p> <ol style="list-style-type: none"> 1. Left village 2. Moved out with family 3. Time constraint 4. Consent/Assent not provided by parent 5. Negative community reaction to the program 6. Distance of the fun center 7. Other (specify): 	<p>Choose an option from the ones provided on the left (please record the associated number and provide comments):</p>
<p>If purpose of visit is “other”, specify reason:</p>	<p>Provide comments:</p>
<p>1. Topic discussed during the visit:</p>	

2. Challenges faced by the Field Facilitator	
3. Additional comments by the Field Facilitator	
<p>4. Confirmation of Drop-Out:</p> <p>During the visit, did the participant and his/her parents confirm that the boy/girl does not want to return to the group? That means, did they confirm that the boy/girl is wanting to drop out? If yes, please provide reason.</p> <p>(Please ✓ Mark)</p> <p>Please note how a confirmed drop-out is identified: If 2 sessions are missed, a participant is considered 'at risk of drop out'. Another home visit is then conducted. If even after that also, the person does not join for two consecutive sessions, then the person is considered 'confirmed dropped out'. The participant has to say/or the parent has to voluntarily declare that they will not be joining back.</p>	<p>Yes (tick mark the reasons below)</p> <p><input type="radio"/> Marriage</p> <p><input type="radio"/> Moved out of the village</p> <p><input type="radio"/> Moved out of the village for job</p> <p><input type="radio"/> Moved out for education</p> <p><input type="radio"/> Any other (please specify)</p> <p>If any other, please write below</p>
Date of documentation submission:	
Name of the Field Facilitator:	

Guidance Note:

Home Visit can be conducted due to various reasons. The two reasons identified are 'At risk of Drop-out' and 'irregular'. A 'At risk of Drop-out' is a person who has missed two consecutive sessions. Once the FF identifies (daily attendance) that a participant has missed second session consecutively, she/he will make a Home Visit to identify the reasons for the absence. This Home Visit report will be filled up.

Another reason is the 'irregularity' in sessions identified through Tool 2. This will be identified quarterly. A Home Visit will be made after an "irregular" participant is identified and this Home Visit format will be filled.

Other than attendance issues, there can be many reasons for doing a Home Visit. For any other reasons also, this Home Visit report will be filled out. If after the Home Visit, the participant says that he/she or his/her adolescent girl or boy will not be coming for any more group sessions, that person will be considered a 'Confirmed Drop-out'. At the end of the report, this information will be recorded if a Confirmed drop-out is identified.

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